



THE FOLLOWING POLICIES HAVE BEEN ESTABLISHED TO ENSURE THAT ALL PROSPECTIVE APPLICANTS FOR A PROPERTY ARE PROCESSED BY BARRONS REALTY GROUP, INC. WILL BE TREATED EQUALLY.

An incomplete application will not be considered

APPLICANTS

- Each person 18 years of age or older must complete and sign an application and only the applicants may reside in the property
- If a co-signer is necessary, the co-signer must also complete and sign an application. The acceptance of a co-signer is not normal policy and is subject to individual approval or denial by owner/Property Manager.
- The applications will not be processed and considered with missing or false information
- Applicants must provide proof of identity with photo identification
- Copy of drivers license

PROCESSING FEES

- \$40.00 non-refundable processing fee per applicant
- Property will not be taken off the market without receipt of deposit
- Approved applicants must sign lease agreement within 72 hours and starting date no later than two weeks from receipt of deposit

CREDIT/INCOME CRITERIA

- Credit history must not contain judgments, eviction filing, collections, within the past year
- Previous rental history reports from landlords must reflect timely payment, sufficient notice of intent to vacate, no complaints regarding noise or illegal activities, no unpaid NSF checks, and no damage to the unit upon move out
- A minimum of one (1) year residential history is required
- Income will be verified from copies of the prior month's pay stubs provided with the application
- Self employed applicants must provide their most recent tax return and three (3) months bank statements

CONDITION OF MOVE IN

- Hours for lease signing are Monday through Friday between 9am and 4pm., and Saturday by appointment only
- All utility and garbage accounts, where applicable, must be transferred into the residents name as of the date of possession
- Security Deposit and first (1st) full month's rent are to be paid in **cashier's check** or **money order** before keys are provided

Any exceptions to our policy will need to be submitted in writing to the agent for presentation to the owner for consideration. If approval is then given for such exceptions, additional security, co-signers, and/or additional advance rental payments may be required.

Our company policy is to report all non-compliance with terms of your rental agreement or failure to pay rent, or any amounts owed to the credit bureau.

PROPERTY APPLYING FOR: _____
How did you find out about this property? _____

APPLICATION FOR RESIDENCY
PLEASE FILL OUT COMPLETELY –THANK YOU

Applicant #1 Name Date of Birth Social Security #

Driver's License # Marital Status Phone#
Email Address:

Applicant #2 Name Date of Birth Social Security #
Email Address:

Driver's License # Marital Status Phone #

Have you ever had an eviction? Have you ever filed a petition of bankruptcy?
If yes, when? If yes, when?

Do you have any pets? What kind? How many?

Present Street Address City: State/Zip Code:

Current Rent/Mortgage

Do you own or rent? Since when? Landlord:

Phone #: Fax #:

Previous Street Address City: State/Zip Code:

Previous Rent/Mortgage

Do you own or rent? Since when? Landlord: Phone#
Fax#

Have you ever willfully and intentionally refused to pay any rent when due?
Do you plan to run a business in the residence? Have you ever been convicted of a felony?

Applicant #1 Monthly income
Present Employer Business Address Phone#

Position: Supervisor from to

Previous Employer Business Address Phone#

Position Supervisor from to

Applicant #2 Monthly Income
Present Employer Business Address Phone#

Position: Supervisor from to

Previous Employer Business Address Phone #

Position Supervisor from to
